



**AUSTIN ANIMAL SERVICES OFFICE
M E M O R A N D U M**

TO: Mayor and Council Members

FROM: Don Bland, Chief Animal Services Officer
Austin Animal Services Office

DATE: April 13, 2020

SUBJECT: Staff Response to Ordinance No. 20191017-025

On October 17, 2019, Council passed Ordinance No. 20191017-025, effective October 28, 2019, amending sections of City Code Chapter 3-1. City Code Subsection 3-1-27 Part 8 takes effect 180 days thereafter.

This memo is to provide a status report on section Part 8, City Code Section 3-1-27 (*Reporting by Animal Shelter*).

Of the 16 required reports listed in the code, the majority required IT support to build new reports or change current reports. The Animal Service Operation does not have IT capability and must rely on the Austin Public Health (APH) IT Department for assistance. Shortly before the Covid-19 outbreak, the APH IT staff member assigned to assist ASO transferred to another department with the City. Below is the report's status upon his departure.

1. The number of animals impounded:
 - Completed.
2. The number of animals euthanized, and for each, a description of the animal, including age, species, and size, and the reason for euthanasia.
 - The data is currently captured in the open Data Portal, but a comprehensive report has not been written.
3. The Live-release rate, which must be calculated by dividing the number of animals released alive during the reporting period by the number of animals with final dispositions during the same period; animals released alive are impounded animals that were adopted, transferred to rescue organizations, reclaimed by owner, released, or stolen, and does not include animals in the shelter's foster system; animals with final dispositions are animals released alive and impounded animals that were euthanized, died in kennel or foster, missing, and does include animals euthanized by owner request or court order, but does not include animals in the shelter's foster system;
 - Completed.

4. The number of animals adopted;
 - Completed.
5. The number of animals returned to owner after impoundment and the number of animals returned to owner before impoundment;
 - First part completed; second part data is captured in the Chameleon database, but the programing to extract it and add to report has not been completed.
6. The number of animals placed into the shelter's foster program during the period, and the number of animals within the shelter's foster program on the date of reporting;
 - Completed.
7. The number of animals over four weeks of age that received vaccinations upon intake, and the number of animals over four weeks of age that did not receive vaccinations upon intake;
 - Waiting on programming.
8. The amount of money paid to third-party providers of services to the City-operated animal shelter for emergency medical treatment, spaying or neutering, or post-adoptive care;
 - Completed.
9. The number of animals spayed or neutered at the shelter, and the number of animals spayed or neutered outside the shelter under a contract with the City of Austin;
 - First part completed; second part data is captured by vendor invoices and must be manually added to report.
10. The number of animals that died in the shelter or within the shelter's foster program, and the suspected cause of death for each;
 - Completed.
11. The number of animals transferred to a rescue organization, and unless a rescue organization opts out of the disclosure in writing, the number of animals transferred to, and identity of, each rescue organization that accepted transferred animals during the period;
 - Once an opt-out button is added to the Animal Services Office database this report can be completed.
12. The number of spays performed on animals that are visibly pregnant;
 - Completed.
13. The number of animals lost, stolen or missing
 - Completed.
14. The City-operated animal shelter's live-release-rate goal;

- Completed.
15. The number of cats released under the animal shelter's shelter-neuter-return program, reported by age group: under three months, three to six months, and older than six months;
- Waiting on programming
16. The number of intact animals adopted or returned to owner, and an explanation for each;
- This data is captured, but the explanation is in a memo field that a program will not be able to distinguish from any other memo in the record. The explanations will need to be manually retrieved and a hand-generated report completed each month.

Please contact Don Bland, Chief Animal Services Officer, at phone 512-978-0521 or don.bland@austintexas.gov if you have questions or would like additional information.

CC: Spencer Cronk, City Manager
Christopher Shorter, Assistant City Manager
Animal Advisory Commission